

# ALAMEDA

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UNIVERSITY

Office of the Registrar

August 29, 2009

To Whom it May Concern:

This is to certify that John Doe is enrolled at Alameda University for the Fall 2009 term as a full-time student with 12 credits.

The Fall 2006 term began on August 21, 2009 and ends on December 15, 2009. John's anticipated graduation date is May 2012.

This certification is provided by the Registrar's Office at Alameda University. Should you have any questions concerning this information, please contact me at (555) 487-8974.

Sincerely,

Lane Harper  
Records Clerk

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## SAMPLE ENROLLMENT VERIFICATION

Note that different schools often format their enrollment certifications differently. However, all verifications must give the student's name, the term and its start and end dates, and the student's status during the term.